



भारतीय नाभिकीय विद्युत निगम लिमिटेड
BHARATIYA NABHIKIYA VIDYUT NIGAM LIMITED
(भारत सरकार का उद्यम A Government of India Enterprise)

कलप्पाककम/ Kalpakkam - 603 102

काँचीपुरम जिला (तमिलनाडु)/ Kancheepuram Dt.(TN)

VACANCY NOTIFICATION

SPECIAL RECRUITMENT DRIVE FOR PERSONS WITH DISABILITIES

ADVT.NO. 02/2015/HR

ENRICH YOUR CAREER WITH ATOMIC POWER

BHAVINI, is a high profile Public Sector in limelight under Department of Atomic Energy in view of the fact that success of Prototype Fast Breeder Reactor, under construction presently, will bring energy security for India in future.

BHAVINI invites applications from the eligible candidates for the following posts:

S. No.	Name of Post (Group C)	Discipline & No. of vacancies	Pay Band Pay + Grade Pay	Total emoluments per month (approx.)	Post reserved for	Upper age limit as on 01.07.2015
1	Assistant Grade-1	Contracts & Materials Management (CMM)-1 No.	Rs.5200-20200 + Grade Pay Rs.2400	Rs. 20000/-	1-HH	Must have completed 21 yrs. but not more than 28 years
2	Technician/ B	a) Mechanical-1No. b) Electrical-1No.	Rs.5200-20200 + Grade Pay Rs.2000	Rs.18000/-	1-HH 1-VH with Low vision	Must have completed 18 yrs. but not more than 25 yrs.

Definition of Disabilities

VH - Visually Handicapped

Low Vision: "Persons with Low Vision" means a person with impairment of visual functioning even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning or execution of the task with appropriate assistive device.

HH - Hearing Handicapped – (Persons suffering from Hearing Impairment). "Hearing Impairment" means loss of sixty decibels or more in the better ear in the conversational range of frequencies.

Age relaxation for PWD candidates

S. No.	Category	Age relaxation
1	General	10 years
2	OBC	10 +3 years
3	SC/ST	10 +5 years

Other Service Conditions

In addition to Pay band Pay + DA (Central Govt. Pattern), HRA/Housing, PF, Medical, LTC/Encashment, Gratuity, Children Education Allowance, Canteen Subsidy, Transport allowance, Leave encashment, Update allowance, Site Location Allowance as admissible as per BHAVINI Rules.

For S. No.1 Assistant Grade-1 (Contracts & Materials Management)

Essential Qualification

- a) A Degree in Science (with Physics, Chemistry and mathematics) /Commerce with minimum 50% marks in aggregate.
- b) Should have passed a Certificate Course of a duration of not less than 6 months on MS-Windows Operating System and Desktop applications such as MS Office (Word, Excel, Access, Power Point), email management and internet surfing.

Desirable: Two years working experience as Assistant /Clerk/ Typists/Data Entry Operator in Stores/Purchase/Finance line in Government/Semi-Government organization/PSU/Reputed commercial establishments.

Selection Process: Candidates have to appear for a written test, Typing and Computer Proficiency Test. Those qualified in the written test, Typing Test and Computer Proficiency Test will have to appear for personal interview for final selection.

For S. No.2 (a) – Technician/B (Mechanical)

Essential Qualification

- a) SSC with not less than 50% marks in Science & Mathematics individually + ITI certificate (Mechanical Trade certificate for 2 years) from a Recognized Institution.
- b) Should have had English as one of the Subjects at least at SSC level examination.

Selection Process: Candidates have to appear for a written test. Those qualified in the written test will be called for Trade Test and personal interview for final selection.

For Sl. No.2(b) – Technician/B (Electrical)

Essential Qualification

- c) SSC with not less than 50% marks in Science & Mathematics individually + ITI certificate (Electrician Trade certificate for 2 years) from a Recognized Institution.
- d)
- e) Should have had English as one of the Subjects at least at SSC level examination.

Selection Process: Candidates have to appear for a written test. Those qualified in the written test will be called for Trade Test and personal interview for final selection.

HOW TO APPLY

- i. The application should be submitted in the proforma given in the advertisement, preferably type written in **English**.
- ii. The outer cover should be **superscribed** “**APPLICATION FOR THE POST OF _____**”
- iii. Application should accompany self-attested photo copies of certificates in support of
 - (a) Birth certificate/SSC Certificate for age proof
 - (b) Caste certificate for SC/ST/OBC (Recent Non-creamy layer Certificate) from the Competent Authority
 - (c) Disability Certificate in case of physically handicapped from the Competent Authority
 - (d) Educational qualification with mark sheets for each semester and the professional examinations appeared along with copy of graduation certificate from University
 - (e) Experience Certificate
 - (f) One extra passport size photograph and also bring originals for verification **ONLY AT THE TIME OF INTERVIEW.**

Candidate who attends the interview without any of the supporting documents will not be allowed to appear before the interview committee.

- iv. Persons working under Central Govt./State Govt./Public Sector Undertakings should submit their applications through proper channel or NOC to be enclosed along with application. Advance copy must also be sent. However, the advance copy will be considered for candidature, only on receipt of application through proper channel.
- v. Completed applications should be sent to **Senior Manager(HR-Recruitment), Bharatiya Nabhikiya Vidyut Nigam Limited (BHAVINI), Kalpakkam, Kancheepuram Dist.- 603 102, Tamil Nadu** so as to reach us on or before **06.11.2015**
- vi. **Corrigendum or Addendum to this advertisement, if any, shall be published only in the website of BHAVINI. Therefore, the candidates are advised to visit our website www.bhavini.nic.in regularly.**

GENERAL INSTRUCTIONS

1. **Candidates of PWD are exempted from payment of application and examination fee.**
2. Age relaxation would be permissible to such persons who have a minimum of 40% disability. The Competent Authority to issue Disability Certificate shall be a Medical Board duly constituted by the Central or a State Government.

3. In the case of OBC candidates, the certificate should be in the latest format and issued not before 1st January 2015 and also clearly mention about the non-creamy layer status.
4. Mere fulfillment of requirement as laid down in the advertisement does not entitle a candidate to be called for Written test/Trade Test*/ Typing*/Computer Proficiency test* (*as applicable to category of post) /Personal interview. In case the response is more, screening will be done for short listing the number of candidates. No correspondence in this regard will be entertained.
5. BHAVINI reserves the right to fill up all the posts or alter the number of posts or even to cancel the whole process of recruitment, without assigning any reasons.
6. BHAVINI reserves the right to reject or accept the candidature of any applicant at any stage
7. The vacancies shown above are provisional and subject to variation. The filling up of vacancies indicated in the advertisements is also subject to the approval of the Competent Authority and may not be filled up if decided otherwise in terms of the orders issued by the Govt. of India from time to time.
8. Candidates may ensure that they fill-up the correct information. Candidates who furnish false information will be disqualified for Written test/Trade Test*/ Typing*/Computer Proficiency test* (*as applicable to category of post) /Personal interview
9. Schedules Caste/Scheduled Tribe candidates called for written examination from outstation and those who are not employed in Central / State Govt. / Public Sector Organization / Corporation / Local Govt./Panchayats will be paid to and fro Railway fare by Second class by the shortest route as per Govt. of India Orders on production of ticket and copy of Caste Certificate. However, the reimbursement will be restricted to the place in respect of balance distance exceeding 30 kms both ways subject to production of tickets.
10. No correspondence shall be entertained from unsuccessful candidates.
11. Record of the non-selected candidates shall not be preserved beyond six months from the date of formation of select list.
12. **ONLY INDIAN NATIONAL NEEDS TO APPLY.**
13. Applications which are not in conformity with the requirements and enclosures indicated in the advertisement shall be summarily rejected.

CANVASSING IN ANY FORM WILL BE DISQUALIFICATION.

PROFORMA

APPLICATION FOR THE POST OF _____

BIO-DATA

1. Name (in Block Letters) :
2. Father's Name/Spouse Name :
3. Date of Birth (in Christian Era) :
4. Age as on 01.07.2015 : Yrs. Months Days
5. a) Address for Correspondence :

- b) Contact Telephone No. :
- c) Email ID :
6. Permanent Address :

7. Nationality & Religion :
8. Whether belongs to SC/ST/OBC/GEN :
9. (i) Whether applying against Physically Handicapped : YES () NO()
- (ii) Indicate type of Disability :
- (iii) Nature of disability, indicate the category :
- (iv) Mention the percentage of disability (As certified by the Competent Medical Authority in PH certificate) :
10. Marital Status :

Affix duly
Self- attested
Passport size
photograph

11. Educational Qualification

Examination Passed	Name of Institution	Year	Subject	Marks	Class/Division & % of marks
SSC					
HSC					
Degree					
ITI					

12. Technical qualification

Sl. No.	Name of the course	Name of Institution	Duration of Course	Period		Class/Division / Marks obtained
				From	To	

13. Computer Knowledge

S. No.	Name of the course	Name of Institution	Duration of Course	Period		Class/Division /Marks obtained
				From	To	

14. Experience

Sl. No.	Name of Post	Name of Organization	Nature of Job assigned	Pay drawn & Scale of pay before leaving	Period	
					From	To

15. Are you under contractual obligation :
to serve the Central/State Govt./any
other Public Sector Undertakings?
If so, please furnish full details.

16. Name and address of not less than two : 1.
Persons to whom a reference can be
made regarding your professional
competence.
2.

17. Any other information you may wish :
to add.

I hereby certify that the information given above is true & correct. In case, if any of the above information is found to be false, I am aware that in case of my Appointment, the same will be terminated as per the terms and conditions of appointment.

Place :

Date :

Signature of the candidate

Self - attested photo copies of certificates are enclosed (Put \checkmark in relevant box)

- i) Educational Qualification & Date of Birth
- ii) Typing/Computer literacy certificate
- iii) Community Certificate
- iv) Medical Certificate for PH candidates by the prescribed authority
- v) Experience Certificate
- vi) Tech. Qualification Certificate
- vii) Any other certificate

(Application without enclosures and not signed by the candidate shall not be entertained)



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ADMIT CARD

Name & Address		Please affix Passport size photograph (duly attested by a Gazetted Officer)
Post applied for		

Signature of candidate:

(For Office use only)

Roll No. :

Date of Written Exam :

Centre/Venue :

Signature of Issuing Authority